

Transitioning to the New Unique Entity ID (SAM)

March 29, 2022



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Procurement Technical Assistance Center

AICEF PTAC Mission

Funded in part through a cooperative agreement with Department of Defense (DoD)

- We offer **FREE**
 - One-on-one counseling
 - Educational workshops and networking events
 - Bid Matching
 - Registrations and Certifications assistance
 - Assistance with Interpreting solicitations
 - Marketing to the Government
 - All areas of federal contracting

<https://www.aptac-us.org/>



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What is Unique Entity Identifier?



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What is Unique Entity Identifier?

- The *Unique Entity Identifier*, or the **UEI**, is the official name of the “new, non-proprietary identifier” that is replacing the DUNS® number.
- Currently, and through April 3, 2022, DUNS Number will be used in SAM.
- On April 4, 2022, the government will use the “UEI” assigned by SAM.gov.
- DUNS Numbers will not be issued after 5:00 pm EST – March 29, 2022.



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What Does This Mean?



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What Does This Mean?

- Federal contractors and assistance recipients registered in SAM.gov do not need to take any action. Your Unique Entity ID (SAM) has been assigned and is visible in your registration at SAM.gov.
- Subcontractors and subrecipients who use the DUNS Number for reporting will need to get a Unique Entity ID (SAM) at SAM.gov no later than April 3, 2022. You can [get this number now](#) or at any time until then, and ***you do not need to complete an entity registration in SAM.gov to do so.***
- Until April 3rd, you need to get your DUNS Number from Dun & Bradstreet before you can request a Unique Entity ID (SAM). It is important that you enter your entity information exactly as it is reflected on your Dun & Bradstreet record when you request your Unique Entity ID (SAM).



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What Does the SAM Look Like?



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System for Award Management

 An official website of the United States government. Here's how you know 



ATTENTION: DUNS to Unique Entity ID [Hide Details](#)

Mar 18, 2022

Starting Monday, April 4, 2022, you can no longer see or use the DUNS Number anywhere in SAM.gov. The new [Unique Entity ID](#) will be the official governmentwide identifier used for federal awards.



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Planned Maintenance Schedule [Show Details](#)

Mar 15, 2022



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 **Official U.S. Government Website**
100% Free

The Official U.S. Government System for:

[Contract Opportunities](#)

(was fbo.gov)

[Contract Data](#)

(Reports ONLY from fpds.gov)

[Wage Determinations](#)

(was wdol.gov)

[Federal Hierarchy](#)

Departments and Subtiers

[Assistance Listings](#)

(was cfda.gov)

[Entity Information](#)

Entities, Disaster Response Registry, and Exclusions

[Entity Reporting](#)

SCR and Bio-Preferred Reporting

NEW [Learn More](#)

Register Your Entity or Get a Unique Entity ID

Register your entity or get a Unique Entity ID to get started doing business with the federal government.

[Get Started](#)

[Renew Entity](#)



[Check Registration Status](#)

Already know what you want to find?

Register for an UEI or Register Entity

The screenshot displays the SAM.GOV workspace interface. At the top, the browser address bar shows the URL <https://sam.gov/workspace>. The SAM.GOV logo is on the left, and navigation links for Requests, Notifications, Workspace, and Sign Out are on the right. Below the header, there are links for Home, Search, Data Bank, Data Services, and Help.

The main content area is titled "Workspace" and contains two primary sections:

- Entity Management**: A section titled "What do I need for registration?" featuring a "Get Started" button circled in red with a red arrow pointing to it. Below this are five status indicators for entities: ACTIVE (1), DRAFT (0), WORK IN PROGRESS (0), SUBMITTED (0), and ID ASSIGNED (0). A note indicates the next update is due on May 25, 2022, and that there are 0 entities due in the next 30 days.
- System Accounts**: A section with five status indicators: ACTIVE (0), DRAFT (0), CHANGE REQUEST (0), PENDING (0), and DEACTIVATED (0).

On the right side of the dashboard, there is a "Profile" section with a user icon and three buttons: Downloads, Saved Searches, and Following. Below that is a "Pending Requests" section showing "No pending requests" with a "See All" link. The "Notifications" section shows "No available notifications" with a "See All" link. At the bottom right is the "Add A New Role" section, which includes instructions to select options for a new role or contact an administrator if the role is not listed.

Get Started Page

Get Started

Register Entity

An entity registration allows you to bid on government contracts and apply for federal assistance. As part of entity registration, we will assign you a Unique Entity ID (SAM).

Comprehensive and current entity information is an essential part of the federal award process. It is important to prepare your information and allow sufficient time to understand and accurately complete your registration. You only need to complete and manage it here to remain eligible for federal awards.

You must renew your registration every 365 days for it to remain active.

[Register Entity](#)

Get Unique Entity ID (SAM)

If you only conduct certain types of transactions, such as reporting as a sub-awardee, you may not need to complete an entity registration. Your entity may only need a Unique Entity Identifier.

You can get a Unique Entity ID (SAM) for your organization without having to complete a full entity registration.

[Get Unique Entity ID](#)

Select Register Entity

Purpose of Registration

An entity within the SAM system includes prime contractors, organizations or individuals applying for assistance awards, those receiving loans, sole proprietors, corporations, partnerships, and any federal government agencies desiring to do business with the government.

What type of entity are you registering?

- Business or Organization
- U.S. State Government
- U.S. Local Government
- Tribal Government
- Foreign Government

Why are you registering this entity to do business with the U.S. government?

- I want to be able to bid on federal contracts or other procurement opportunities. I also want to be able to apply for grants, loans, and other financial assistance programs.
- I only want to apply for federal assistance opportunities like grants, loans, and other financial assistance programs.

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[Get Unique Entity ID](#)



Get Unique Entity Identifier



Enter Entity Information

All the following information will be used to validate your entity, unless marked as optional.

DUNS Unique Entity ID

Legal Business Name

If you are acting on behalf of a limited partnership, LLC, or corporation, your legal business name is the name you registered with your state filing office.

Physical Address

Your physical address is the street address of the primary office or other building where your entity is located. A post office box may not be used as your physical address.

Country

Street Address 1

Street Address 2 (Optional)

ZIP Code (+4)

City

State



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What Do I Need to Do?

- All sub-awardee records in eSRS and FSRS have been updated with a Unique Entity ID (SAM). The DUNS Number will remain in the records until April 4, 2022, when it will be removed. Prime contractors can look up a sub-awardee in eSRS or FSRS using the DUNS Number until April 4th. After that point, you must use the Unique Entity ID (SAM) to look up an entity.
- CPARS and FAPIIS also display both the DUNS Number and the Unique Entity ID (SAM) at this time. Either can be used for search. Again, as of April 4th, search will only support the Unique Entity ID (SAM).
- In FPDS, you can look up an entity's Unique Entity ID (SAM) until April 4th using the lookup field. After that point, any entity searches by ID must be done using the Unique Entity ID (SAM). Users of the FPDS Atom feed already have the version they will need (1.5.2).
- On April 4th, the DUNS Number will be removed from all IAE systems and the Unique Entity ID (SAM) will be the authoritative entity identifier.



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Let's work
together!



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